

Proceedings of the meeting held on 11th February, 2019 at 11:30 AM in Conference Hall, State Project Office (ISSE), DPEP Bhavan, Lal Pani, Shimla-171001 under the Chairpersonship of Sh. Ashish Kohli, HAS, State Project Director (ISSE) Himachal Pradesh Shimla-1.

A monthly meeting of the District Coordinators (DIETs) and VTP State Coordinators was held on 11th February, 2019 at 11:30 AM under the Chairpersonship of State Project Director (ISSE), Himachal Pradesh, list of participants is enclosed an annexure 'A'.

The meeting was addressed with the welcome note from Suresh Thakur (Vocational Coordinator) H.P. The agenda of the meeting was discussed point to point and the outcomes of the meeting is here under:-

1. Internal Assessment data for the year 2018-19:

Internal Assessment may be completed in the month of February, 2019. However, in exceptional circumstances such as weather conditions, assessment be got conducted at the earliest and this be informed accordingly. The assessment data be sent to this office by 10th March, 2019.

2. Online attendance in portal:-

All the State Coordinators (VTP) will ensure that all vocational teachers are registered in the NSQF software / application and they should submit attendance for the month of February, 2019 through web-portal. In case, VTP fails to provide the attendance through web-portal then salary of concerned VTP will not be released / sanctioned.

3. Online Monitoring of the Schools :

RMSA has developed the NSQF web-portal / application, in which online monitoring schedule has also been developed. All the VTP State Coordinators are directed to submit the proposal for monitoring of school through web portal. State Coordinator(s) should submit the approval before 10th of every month positively.

4. Status of Guest Lectures & Industry Visit :-

It has been observed that target of Guest Lectures & Industry visit are not achieved and in some schools, the target is less than 50%. VTPs are directed to complete the target before March, 2019 in all respect.

The State Project Director desired that VTP may appraise the performance of trainers before allowing annual raise or extension of agreement. In case of non-achievement of target, the management charges of VTP will be withheld.

5. On job training :-

As per guidelines issued by Government of India , the student has to complete the on-job training / apprenticeship of 80 hours in complete job role . It has been decided that State Coordinator(s) will identify the opportunities / places and submit the plan. On-Job training plan will preferably be prepared at District / Block/ sub-division level .

6. Appointment in Healthcare sector :-

Government of India has revised the job-roles . No job role has been mentioned for class-9 & 10 for health sector . Two vocational trainer has been engaged in the Schools sanctioned in first phase . Keeping in view Government of India's instructions ; healthcare in class 9th has already been discontinued / withdrawn and in the next academic year , there will be no students in the class 10th . In view of above, in the first phase schools , one vocational trainer will be surplus , hence it has been decided that no new recruitment may be made in these schools and , if vacancy occurs in others schools (other than first phase schools) , vocational trainer from first phase school be deployed on priority basis.

7. Quarterly Meeting of Vocational Trainers at DIET Level :

It was decided in the meeting that the quarterly meeting of the vocational trainers must be conducted at DIET Level in each quarter and all the information which were discussed in the state level meeting , must be imparted to them.

8. Submission of monthly status report for the month of February, 2019:-

It was directed by the worthy State Project Director to submit the monthly status report before 10th of every month.

9. VT salary RTGS detail from VTP:-

It was decided in the meeting that RTGS detail of monthly honorarium must be submitted 10th of every month. It was also decided in the meeting that if the RTGS of honorarium of previous month not submitted, the invoice of the current month will be withheld.

It was decided in the meeting that concerned Coordinators of the office withheld the next monthly invoice of VTPs if RTGS of previous month not submitted in the office of undersigned and take the time bond matters on file for further necessary action against effected VTPs.

The meeting ended with the vote of thanks to and from the chair.


State Project Director (ISSE)