

Minutes of Meeting

27-07-2020

Proceeding of the meeting of Vocational Staff held on Dated 22-07-2020 at 12.30 PM in the Chamber of Worthy State Project Director (ISSE), DPEP Bhavan, Lal Pani, Shimla-171001 under the Chairpersonship of Sh. Ashish Kohli; HAS, State Project Director (ISSE) Himachal Pradesh Shimla-I.

Some of the issues related Vocational Education were discussed and directions were given by the Chair as under :-

**Placement**

1. VTP State Coordinator shall be responsible and accountable for the placement/ apprenticeship initiatives in assigned schools.
2. VTP State Coordinator are directed to conduct employer mapping exercise for placement/ apprenticeship opportunities in their concerned schools.
3. Placement/ apprenticeship shall be an inclusive indicator for annual performance and increment process of VTs.
4. Placement/ apprenticeship shall be an inclusive indicator for annual performance of VTP State coordinator.
5. Forevaluation of VTPs, Placement/ Apprenticeship would be considered as one of the performance indicator.
6. VTPs State coordinators are directed to update placement status in web portal by 5<sup>th</sup> August, 2020

**Monitoring**

1. Vocational State Coordinators (VTPs) will frame subject wise questions to assess learning outcomes during monitoring/school visits, to be submitted by 5th August, 2020.
2. The questioned designed to be utilised by DCO, State official, VTP State Coordinator during monthly monitoring/school visits. (Minimum of 150 questions to be framed per subject).

**Content Creation for Online Classes:**

1. VTP State Coordinator will identify subject wise vocational trainers for the preparation of standardised online learning content for the delivery of training program through 'Har Ghar Pathshala' platform. The list of vocational trainers to be submitted to Raj Kumar (Email Id: rajkumar.sharma@lend-a-hand-india.org) and the department by 25<sup>th</sup> July, 2020. In this context, VTP State Coordinator, Raj Kumar & Sanghamitra shall work in collaboration for the preparation of online learning content. The first online learning contents for first week of August is to be submitted by selected VTs on or before 31<sup>st</sup> July, 2020 so that standardised online learning content could be provided in the state on 1<sup>st</sup> August, 2020 under the supervision of Raj Kumar and Sanghamitra in state level.

2. VTP State Coordinators are directed to coordinate with VTs for preparation of unit wise question bank has to be uploaded in NSQF web portal. In this regards, each VTP coordinator shall constitute a team of VTs sector wise and inform state by 14<sup>th</sup> August 2020.

#### **NSQF Web Portal**

1. VTP State Coordinators are directed to complete all modules on the vocational web portal by 14<sup>th</sup> August, 2020 and keep updating the same on time to time basis.
2. Status of web portal shall be essential component for performance of VTs and VTP State Coordinators.
3. VTP state coordinators and DCOs are responsible for resolving all queries regarding NSQF web portal and no direct communication from Vocational Trainers would be entertained at State level
4. If any DCOs/ VTP state coordinator require training on NSQF webportal shall inform state by 5<sup>th</sup> August 2020, so that training would be planned.

#### **Vertical Integration of Vocational Students:**

1. All VTP state coordinator are directed to mobilise vocational students towards B.Voc degree programme implemented by the State Education Department under two sectors i.e. 1. Retail Management 2. Hospitality & Tourism. under 12 government colleges-Govt. College Bilaspur, Chamba, Dharmshala(Kangra), Nurpur(Kangra), Kullu, Mandi, Sanjauli(Shimla), Rampur (Shimla), Una, Hamirpur, Solan and Nahan(Sirmour).

  
**State Project Director, ISSE  
Himachal Pradesh, Shimla-1**

Copy to:-

1. All State Coordinators (VTPs), Himachal Pradesh.
2. All CEOs under NSQF.

  
**State Project Director, ISSE  
Himachal Pradesh, Shimla-1**